



Job Announcement: Executive Director of the Jackson Ski Touring Foundation

Position: Year-round, full time position.

Location: Jackson, NH

Background: Formed in 1972, the Jackson Ski Touring Foundation (JSTF) is a 501(c)3 nonprofit organization that provides recreational and competitive opportunities for cross country skiing and snowshoeing that enrich lives and promote healthy lifestyles for all ages. JSTF offers the finest variety of cross country ski and snowshoe experiences in the classic New England village of Jackson, NH, as well as exciting back country opportunities. It maintains over 100 km of well-groomed x-c ski and snowshoe trails, and back country trails, a homologated race course, high quality grooming machines, facilities with friendly, responsive and professional staff, and offers events for all – from first time skiers and snowshoers to national competitors. JSTF’s trail system operates on lands owned by JSTF, private landowners, the Town of Jackson, and on the White Mountain National Forest through a Special Use Permit. It operates a rental shop and ski school. Events hosted vary from social skiing and snowshoeing, the local grammar school skiathlon, to the National Collegiate Athletic Associations (NCCA) national championship. JSTF has frequently been voted one of the best x-c ski areas in the Northeast. Further information on JSTF can be located at <http://jacksonxc.org/>.

Summary Job Description: JSTF seeks a dynamic leader to both continue and expand on the excellent history of this organization. The JSTF Executive Director reports to and works collaboratively with the organization’s Board of Directors. Principal duties include:

- Develop, maintain and ensure a first class XC and snowshoe trail system in Jackson;
- Oversee JSTF’s budget, operations, staff, day to day operations, marketing, and trail system
- Recruit, train, supervise and evaluate personnel working for the Foundation;
- Cultivate and maintain good relations with volunteers, constituent groups, and landowners;
- Create and develop new programs and services, plan and execute high quality events;
- Work with the Board of Directors in executing fundraising strategies to meet desired goals;
- Abide by federal, state and local laws, regulations and ordinances.

Desired Key Skills and Attributes:

- Demonstrated strong, supportive and enthusiastic leadership skills
- Experience managing budgets, staff and setting and meeting organizational goals
- Experience and ability to work with and cultivate relationships w/ landowners, volunteers, business partners, media, the nordic public, Board of Directors, and other constituencies
- Knowledge of nordic culture and sport

Salary: Annual salary and benefits commensurate with experience.

Application: If interested please email cover letter of interest and resume to: **Attn:** Debonny Diehl, JSTF Search Committee Chairperson at debonny@debonny.com. Confidentiality will be fully respected.

Closing Date: Position is open until filled.

Posted: June 2018

The Jackson Ski Touring Foundation is an equal opportunity service provider and employer.